



Office of the Registrar
Assam Agricultural University

JORHAT - 785 013

(RECIPIENT OF SARDAR PATEL OUTSTANDING INSTITUTE AWARD)

Email: registrar@aau.ac.in

No. 2.6(1)/2005/RG/2022-23/ _____ Dated ____/____/2023

NOTIFICATION

Applications are invited for the position of Head of the Department under the Faculty of Agriculture /Veterinary Science/ Community Science/Fisheries Science, Assam Agricultural University for a tenure of five years. Interested teachers of the University in the rank of Professor and equivalent in respective discipline may apply in prescribed format within the given timeframe. The terms and conditions, qualifications and other details are available in the University website, www.aau.ac.in. The applications completed in all respect should reach the office of the Registrar, Assam Agricultural University, Jorhat on or before **March 10, 2023**.

A) Faculty of Agriculture AAU, Jorhat

- a) Agril. Statistics
- b) Extension Education
- c) Agro-meteorology

B) Faculty of Veterinary Science, AAU, Khanapara

- a) Vety. Physiology
- b) Animal Genetics & Breeding
- c) Vety. Clinical Medicine
- d) Pharmacology & Toxicology
- e) Vety. Extension Education

C) Faculty of Community Science, AAU, Jorhat

- a) Textile & Apparel Designing
- b) Human Development & Family Studies
- c) Food Science & Nutrition

D) Faculty of Fisheries Science, AAU, Raha

- a) Aquaculture
- b) Fisheries Extension Economics and Statistics
- c) Fish Processing Technology
- d) Aquatic Environment Management
- e) Fisheries Engineering

Sd/- T.K. Gohain, ACS,

Registrar,

Assam Agricultural University,

Jorhat-785013.

Memo No. 2.6(1)/2005/RG/2022-23/ 26539-562

Dated 13/02/2023

Copy forwarded for information and necessary action to :

1. The Secretary to the Vice-Chancellor, AAU, Jorhat..
2. The Director of Research(Agri./Vety.)/Extension Education/Physical Plant/ Students' Welfare/Post Graduate Studies, AAU, Jorhat/ Khanapara, Guwahati-22.
3. The Dean, Faculty of Agriculture/Veterinary Science/Community Science/Fisheries Science, AAU, Jorhat/ Khanapara, Guwahati-22/Roha, Nagaon.
4. The Comptroller, AAU, Jorhat.

(Signature)
13/2/23

5. The Chief Librarian, AAU, Jorhat.
6. The Assoc. Dean, Biswanath College of Agriculture/ Lakhimpur College of Veterinary Science/SCS College of Agriculture, AAU, Biswanath Chariali, Sonitpur/ North Lakhimpur/Rangamati, Dhubri.
7. The Joint Registrar, AAU, Jorhat/Khanapara.
8. All Head of the Department, Faculty of Agriculture /Vety. Science/ community Science and Fishery Science, Assam Agricultural University, Jorhat / Khanapara and Roha
9. All Chief Scientists, AAU outstations, Gossaigaon / Karimganj / Diphu / Nagaon / Titabor /N Lakhimpur/ Tinisukia / Buralikson.
10. All Sr. Scientist & Head, Krishi Vigyan Kendras, AAU.
11. Dr. A. Saikia, Professor & Web Master, Deptt. of Horticulture, AAU, Jorhat. He is requested to incorporate the Advertisement in the AAU website.
12. The System Administrator, AKMIT Cell, AAU, Jorhat.
13. Concerned file.



Registrar,
Assam Agricultural University,
Jorhat-785013

Reference

Name of the position : Head of the Department (Tenure post of 5 years with Pay scale Rs. 1,44,200 – 2,18,200 (Academic Level 14) plus other allowances as admissible under the University rules)

Essential qualifications :

- Passed Bachelor's Degree in Agriculture/Veterinary Science/Community Science/ Fisheries Science, as relevant to the requirement of the post.
- Secured minimum 55% marks or minimum Overall Grade Point Average (OGPA) of 3.00 in 4 point scale or 7.00 in 10 point scale at the Master's degree level in disciplines of Agriculture/ Veterinary Science/Community Science/ Fisheries Science, as relevant to the requirement of the post from an Indian University or a foreign University.

Note : For universities adopting scales other than 4 point or 10 point, the minimum CGPA (MCGPA) requirement shall be worked out by the formula.

$MCGPA = 3 + 0.667 (\text{Scale Point} - 4)$. (Where, MCGPA = Minimum cumulative Grade Point Average, Scale Point = Highest value of the scale.)

(Thus, for 4,5,6,7,8, 9 and 10 Point Scales the MCGPAs are 3.00, 3.67, 4.33, 5.00, 5.67, 6.34 and 7.00, respectively when approximated at two places after decimal)

- Ph.D. Degree in any field of the concerned discipline.
- The candidate must have published at least 10 (ten) publications (research paper, book, chapter of book, review paper, monograph).
- A minimum score (45 out of 65) as stipulated in the 'Academic Performance Indicator' (API) based 'Performance Based Appraisal System'(PBAS).

Eligibility:

- Professor & equivalent in relevant discipline with 5 years experience should only apply.

Desirable:

- Bagging and operating externally funded project either independently or as group leader.
- Up-to date knowledge in the relevant discipline and subjects within the discipline.
- Evidence of contribution to course curriculum development, introduction of innovative teaching methodologies etc.

General Instructions:

A. Age is not a bar, upto a maximum of 63 years.

Note: The appointment will be for a tenure of five years or the incumbent attaining the superannuation age of 65 years, whichever is earlier.

B. Submission of application forms :

- i) Application form in prescribed format is to be submitted to the Registrar, AAU, Jorhat on or before **March 10, 2023**.
- ii) The application fee is to be deposited at the State Bank of India, AAU Jorhat Branch (A/c No. 38509526536). For payment, a Challan copy may be downloaded from the University website and fee-paid Challan copy is to be enclosed along with the application form. The prescribed fee is Rs. 500/- in case of general candidates and Rs. 250/- in case of SC/ST/PH candidates.
- iii) Applications received late and found incomplete will not be considered.
- iv) A self addressed stamped (worth Rs.6/- envelope size 23 cm x 10 cm should be sent along with the application form.



Registrar
Assam Agril. University
Jorhat-785013

Assam Agricultural University, Jorhat

**APPLICATION FOR DIRECT RECRUITMENT TO THE POSITION OF
HEAD OF THE DEPARTMENT**

To,

The Registrar

Assam Agricultural University

Jorhat 785013 (Assam)

(Through Proper Channel)

Sir/Madam

I, hereby apply for the post of
.....in Assam Agricultural University in
response to your advertisement in The filled in
proforma and supporting documents are enclosed for favour of consideration.

Date & Place:
applicant.....

Signature of

applicant:.....

Name of

A. Particulars of Academic Achievements: (10 Marks)

Level/Degree	Board/College/University	Year of Passing	Percentage of Marks obtained/CGP A (10 Scale*)	Marks scored	Marks assigned	Remarks (To be assigned by screening committee)
A01: 10+2						
A02: Bachelor's Degree						
A03: Master's						
A04: Ph D						
A05: Additional i) Post-Doctoral ii) PG diploma/ M Phil (Not less than 10 month duration) iii) Higher academic training in recognized institute						

* See conversion table for relevant scale

B. Achievement in teaching: (8 Marks)

Particulars	Details of course/title of manual/details of teaching aid/name of the students with year details (Ph. D & M. Sc.)	Year	Marks scored	Marks assigned	Remarks (To be assigned by screening committee)

B01: Courses taught					
B02: i) Preparation of teaching manual/instructional material					
ii) Preparation of teaching aid (multimedia, models etc.)					
B03: i) Guidance of PG research as Major Advisor					
ii) Guidance of PG research as Co-Major and member, Advisory Committee					

C: Achievement in research: (8 Marks)

Activities	Details of activities *		Marks scored	Marks assigned	Remarks To be assigned by screening committee)
C01:					
	Project title	Period			
		From	To		
• Involvement in AICRP/Network					

<p>projects</p> <ul style="list-style-type: none"> • Involvement as Nodal officer/ Alternate Nodal Officer for the projects funded by various agencies/line departments (eg. RKVY, APART, TSP, etc) <p>(1 mark for each completed year)</p> <ul style="list-style-type: none"> • Service provided in DoR, RARSs <p>1 mark for each completed year of service</p> <p>(authenticated by the DoR)</p>							
C02:							
	Project title	Year of operation	Year of Termination	Amount Sanctioned			
i) Involvement in Internationally funded project							
ii) Involvement in National funded project							

iii) Involvement in contract research/consultancy research project							
iv) AAU funded competitive projects							
C03:							
	Details/name of the technology/prototype/genetic stock, variety/product/vaccine/diagnostic kit/process/patent etc.		Year	Marks scored	Marks assigned	Remarks (To be assigned by screening committee)	
i) Technologies developed, participatory technology developed.							
ii) Prototype developed							
iii) Genetic stock, variety, product							
iv) Vaccine, diagnostic kit,							
v) Process, concept, methodology developed							
vi) Patent							

vii) Patent filed and processed but not obtained						
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(*to be supported by valid documents)

D: Achievement in extension: (8 Marks)

Activities	Details of activities *	Periods		Marks scored	Marks assigned	Remarks (To be assigned by screening committee)
D01: Extension training organized						
	Details of activities *	Periods				
		From	To			
i) Course Director						
ii) Course Coordinator						
iii) Resource person						
D02: Conduct of/involvement in FLD and OFT						
i) On farm testing						
ii) OFT/MLT/FLD/other demonstrations						

iii) Monitoring and evaluation of extension activities like OFT, MLT, FLD, training, projects, etc.						
iv) Service provided in KVK/DoEE/ ATIC/EEI						
D03: Extension activities:						
	Details of activities *	Date	Place/location	Marks scored	Marks assigned	Remarks (To be assigned by screening committee)
i) Conduct of/involvement Field Day						
ii) Farmers' fair						
iii) Demonstration						
iv) Exhibition						
v) Extension camp						
vi) Diagnostic & Clinical services						
vii) Vaccination camp						
viii) Treatment camp						
ix) Relief camp						
x) Farmer-scientist interaction						

xi) Participatory extension activity						
xii) Consultancy extension service etc						
xiii) TV programme, Radio talk						
xiv) Involvement in Extension projects/other special programmes proposed (TSP/DFI/Soil Health Card/MGMG/AGAG/CFLD/Participatory seed/planting material/breed production programmes/ Seed hub/ AYUSH Mission/Swachhta campaign/ NARI/KSHMTA/FPO/FPC etc.)						
xv) Preparation of extension training manual/instructional material/teaching aid (multimedia, models etc.)						

(*to be supported by valid documents)

E. Involvement in farm management or production or veterinary clinics/Administration/Revenue generation: (8 Marks)

Production activity/ veterinary clinics	Year	Revenue earned	Marks scored	Marks assigned	Remarks (To be assigned by screening committee)
i) Part time engagement in farm management/production related jobs/Veterinary clinics					

ii) Revenue earn					
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F. Confidential Report: (10 Marks)

Year	Marks obtained	Marks Assigned	Remarks (To be assigned by screening committee)

G. Publications: (10 Marks)

Particulars	Author	Title	Year	Journal Name	Marks scored	Marks assigned	Remarks (To be assigned by screening committee)
G01: Research Papers							
G02: Other publications							
i) Book with/ without ISBN No.							
ii) Book chapters							
iii) Review article							
iv) Monograph							

v) Research bulletin/ Technical bulletin/Extension bulletin							
vi) Popular article							
vii) Success story							

H. Contribution to institution building: (6 Marks)

Particulars	Name of the post/ Details of activities *	Period		Marks scored	Marks assigned	Remarks (To be assigned by screening committee)
		From	To			
H01: Registrar/Joint Registrar/Academic Registrar/HoD/Chief Scientist						
Registrar/Joint Registrar/Academic Registrar/HoD/Chief Scientist						
H02:						
i) Involvement in organizational activities like – holding of seminar, symposium, conference, workshop, group meeting etc.						
ii) Service provided as in-charges of – Students' Union Bodies/ Students' troops of extracurricular activities						

iii) Service provided as in-charges of Central Instrumentation Facility/ Computer Centre/ Vigilance Cell/ Grievance Cell.						
iv) Service provided as Member/ Secretary of Official Bodies/ Committees/ Editorial Boards.						
v) Involvement in RAWEP/ TIWEP/ FWEP/Internship Programme						
vi) Collaborative (inter-institutional) activities,						
vii) Technology Showcasing Programme etc.						
H03:						
i) Service provided as hostel warden						
ii) In-charges of –Guest House						
iii) Farmers’ Hostel in-charge						
iv) Academic Cell in-charge						
v) ARIS Cell/AKMIT cell in-charge						
vi) Training & Placement Cell						
vii) Security Cell in-charge						
viii) IPR Cell in-charge						

ix) Educational Technology Cell in-charge						
x) Technical Cell in-charge						
xi) Planning & Monitoring Unit in-charge						
xii) Landscape Unit/ NCC/NSS in-charge						
xiii) Placement Cell in-charge						
xiv) In-charge International students advisory cell						
xv) Internal complaint committee in-charge						
xvi) Members of startup promotion Entrepreneurship development						
H04:						
i) ARIS Cell/AKMIT cell Members						
ii) Training & Placement Cell Members						
iii) IPR Cell Members						
iv) Technical Cell Members						
v) Planning & Monitoring Unit Members						
vi) Landscape Unit/NCC/NSS Member						
vii) Placement Cell Member						

viii) International students advisory cell Member						
ix) Internal complaint committee in-charge						

I. Peer recognition: (7 Marks)

Particulars	Name of the award/Fellowship details/Conference details	Name of the institution/Society/Journal	Year/Period	Marks scored	Marks assigned	Remarks (To be assigned by screening committee)
I01:						
i) International and National awards						
ii) Fellowships (Post-doctoral /Academies and Societies)						
I 02:						
Institutional or recognized professional societies award/Fellowship/ Journal editors (NAAS/SCI/ Scopus journals only)						
I03:						
i) Best paper, best poster						

awards						
ii) External question paper setter/ external examiner/ guest lecturer/ guest faculty						

J. Interview (25 marks)

Name	Marks