



ADVERTISEMENT No.03

Dated: 03-03-2023

Applications are hereby invited in Standard Form of application published in part-IX of Assam Gazette, from intending candidates for filling up the following newly sanctioned post against letter No. JDJ.279/2021/43 dtd. 10-03-2022 of Judicial Dept., Govt. of Assam in the establishment of the Chief Judicial Magistrate, Biswanath; in the Pay Band & Grade Pay with other allowances as admissible under Govt. of Assam rules as shown below:

| Sl. No. | Name of the Posts | No. of Vacant Posts | Scale of pay | Requisite Qualification | Reservation Category |
|---------|------------------------------|---------------------|--|--|----------------------|
| 1. | Process Server/ Jarikarak | 02 nos. | PB Rs. 14000-60500 + GP Rs. 5200 (PB-2) | 1) Graduate in any discipline from a recognized University. 2) Must have knowledge in official language of Assam. | Un-Reserved |

Terms and Conditions:

1. Candidates must be an Indian Citizen as defined in Article 5 to 8 of the Constitution of India.
2. Candidates must have registered their names in the Employment Exchange and the Registration is to be valid as on date of submission of applications.
3. Candidates must not be less than 18 years or more than 40 years of age as on 01.01.2023.
4. The Upper Age is relaxable as per Govt. norms.
5. Candidates who are already in Govt. Service must have to apply through proper channel along with the copy of respective Service Book and NOC from his/her employer.
6. Candidates may drop their application in a sealed envelope with self-attested copies of all testimonials regarding Educational Qualification, Age, Caste, Valid Employment Exchange Registration Card along with 3 (three) copies of recent passport size photographs duly signed by the candidate on the reverse side, in the "Drop Box" of the Office of the Chief Judicial Magistrate, Biswanath or may send the application form along with all documents by post to the office address mentioned below.
7. Candidates serving in Govt. Department should submit their application through **proper channel**.
8. The applicants shall mention their Mobile Numbers in the application form without fail.
9. **The last date of receipt of application form is 18-03-2023 (Saturday) up to 04:00 PM.** No application will be entertained after the last date. The appointing authority shall not be responsible under any circumstances for any postal delay.
10. Envelope containing the application should indicate the name of the post applied for in block letters as- "**APPLICATION FOR THE POST OF PROCESS SERVER/ JARIKARAK**".
11. The eligible candidates shall be required to appear in the Written Test of 100 marks, comprising of following subjects: English, General Awareness, Mathematical Ability, Aptitude and Assamese.

12. Successful candidates will have to appear for Viva-Voce which will be intimated after the declaration of the result of the written test in the official website of Biswanath District Judiciary.
13. The list of eligible candidates along with dates & venue of written test etc. will be uploaded in the official website of Biswanath Judiciary (<https://districts.ecourts.gov.in/biswanath>) in due course. No separate call letters will be issued. Candidates are requested to refer to website for further details.
14. No TA/ DA will be admissible to the candidates for attending the written test/viva-voce, etc.
15. Application received late or without proper supporting documents or unsigned or incomplete will be summarily rejected.
16. Canvassing directly or indirectly shall disqualify a candidate.
17. The Selection Board reserves the right to cancel, alter or modify the advertisement or other terms and conditions of the advertisement without any prior notice.
18. The application should be addressed to:

**The Chief Judicial Magistrate, Biswanath,
Add.- District Judicial Court Campus, Biswanath,
P.O. & P.S.- Biswanath Chariali, Pin- 784176,
Dist.- Biswanath, Assam.**



(A.Sattar)
Chief Judicial Magistrate,
Biswanath, Biswanath Chariali

Memo No.: CJM(BN) 105 (A) Dated Biswanath Chariali the 3rd day of March, 2023

Copy forwarded for favour of information to :

1. **The Hon'ble Registrar General**, Gauhati High Court, Guwahati.
2. **The Hon'ble Registrar (Admin)-cum-In charge, Recruitment Cell**, Gauhati High Court, Guwahati.
3. **The Hon'ble District & Sessions Judge**, Biswanath.
4. **The Ld. Sub Divisional Judicial Magistrate (M)**, Gohpur.
5. **The Asstt. Employment Officer**, Employment Exchange, Biswanath, for wide publicity.
6. **The District Information and Public Relation Officer**, Biswanath, his good self is requested to give wide scale publicity by publishing the same in English and vernacular languages, news papers having wide circulation in Assam.
- ✓ 7. **The System Assistant**, Biswanath District Judiciary to upload the Advertisement in the official website of Biswanath Judiciary as well as to forward the same via e-mail to all concerned.
8. **Notice Board.**
9. **Office file.**

(A.Sattar)
Chief Judicial Magistrate,
Biswanath, Biswanath Chariali
AS
29/3/2023