

WORLD BANK FINANCED
Assam Citizen Centric Service Delivery Project
(ACCSDP) and Assam Agri-business & Rural
Transformation Project (APART)

ASSAM RURAL INFRASTRUCTURE AND AGRICULTURAL SERVICES (ARIAS) SOCIETY

(An Autonomous Body of the Govt. of Assam)

Agriculture Complex, Khanapara, G.S. Road, Guwahati-781022 (Assam, India) [Email: recruitments@arias.in]

REOI No. ARIAS-13018/14/2022-APART-ARIAS-493

Dated, 7th July'2022

WALK-IN-INTERVIEW

Walk-in Interview will be held in the Office of the ARIAS Society at the address given above, for recruitment of the following positions on purely temporary contractual basis as mentioned below. Interested eligible Candidates who are citizen of India as defined under the Constitution of India and fulfill the eligibility norms of educational qualification, experience, age etc. as per respective Terms of Reference (ToR) provided in the website of ARIAS Society at <http://www.arias.in/career.html>, may Walk-In accordingly along with the **prescribed application form and all original certificates/documents relating to qualification, experience, age, identity proof, latest salary certificate, two passport size colored photographs etc. and also a set of self- attested copies of the same.** The required qualification & experience in brief, age and indicative range of Cost to Project (CTP) per year for the positions are mentioned below. However, the same shall be as per the detailed **Terms of Reference (TOR)** provided on the website of ARIAS Society at <http://www.arias.in/career.html> :

Sl	Number of Positions & Approx. Nos.	Essential Qualification & Experience in brief and Age as on , 2022	Indicative of CTP Range per year	Date of Walk-in-Interview
1.	Contract Management Specialist (CMS)	Educational Qualifications: Graduate in Engineering/ Law or any other related subject or Post Graduate/MBA in Procurement/ Finance/ Business/ Commerce or any other related subject from any Govt. recognized university/institution. Working Experience: Atleast 5 (five) years of experience in a senior Contract Management position in public sector agency (ies)/ Multinational Companies (MNCs)/ Large Private Companies. Candidates having prior experience (of 3 years & above) in contract management under any World Bank/ Multilateral / Bilateral financed project will be given preference in the interview. Computer Skills & Language: Proficiency in web based applications, MS Word, MS Excel & MS PowerPoint etc. Good written and verbal communication skills in English language and report-writing skills Language: Fluency in English and Assamese is essential. Age: Age of the candidates should not be more than 50 years as on 1st July 2022. However, at the discretion of SPD, for candidates having exceptional relevant qualification/experience, age limit may be relaxed.	Rs.11.40 to Rs.19.20	19 th July,2022
2.	Data Analyst (DA)	Educational Qualifications: Master in Statistics/Economics or closely related subject from any recognized university. Should have good skills on Data administration, data management, and computer and information technology. Working Experience: The candidate must have at least 10 (Ten) years of experience from the date of passing his/her required educational qualification in Data Analysis of projects for any public or private sector organization. In case, sufficient candidates with 10 years of experience in the field cited above are not available, the interview panel may allow candidates having less than 10 years of experience to appear before the interview panel and if selected they will be hired at a lower remuneration. Computer Skills & Language: High level of Computer Skills, including proficiency in Internet based applications, MS Word, MS Excel and MS Power Point etc. Language: Good command over English language, written and spoken. Age: The candidate shall not be of more than 50 years of age as on 1st July 2022. However, in case of exceptionally talented candidate having wide relevant experience this requirement may be relaxed.	Rs. 11.40 to Rs. 19.20	20 th July,2022
3.	Procurement Management Executive (PME)	Educational Qualifications: Graduate/ Post Graduate from any Govt. recognized University in any subject with in-depth knowledge and understanding of World Bank's procurement guidelines and procedures. Working Experience: Atleast 4 years of experience in supporting procurement related functions in any World Bank/ Externally aided project or similar Govt. of India/National level projects, with minimum 1 (one) year in Govt. projects. Computer Skills & Language: Advanced skills in	Rs.4.20 to Rs.6.18	21 st , July,2022

		Microsoft Office software including in MS Word, MS Excel, MS Power Point, etc., and Internet, email etc. Language: Good command over English language, and oral communication skills. Age: Candidate should not more than 40 years as on 1st July 2022.		
4.	District Enterprise Development Executive (DEDE)	Qualification: B.Sc in Agriculture or allied sectors/ B.E. or B.Tech in Agriculture/ food technology/ BBA with at least 3 years experience in agribusiness, food processing sector. Experience: Experience in entrepreneurship and enterprise Development, counseling for enterprises, conducting training & capacity building programmes and facilitating access to finance and business development, marketing of agri/ food products will be and added advantage. Age: The candidate shall not be of more than 35 years of age as on 1st July, 2022	Rs. 3.00 to Rs. 4.20	22nd, July, 2022
5.	District Enterprise Development Coordinator (DEDC)	Qualification: Master's Degree in Business Administration (MBA/ PGDBM) with specialization in agribusiness/ entrepreneurship/ rural management/ marketing/ finance. Experience: With five (5) years of demonstrated experience in promoting entrepreneurship, working in incubation program for handholding of enterprises or small business development programs. Age: The candidate shall not be of more than 40 years of age as on 1st July, 2022	Rs. 6.60 To Rs. 10.80	25th, July, 2022
6	District Environment Coordinator (DEC) (Dhubri District)	Educational Qualifications & Work Experience: Master degree/ Post Graduate Diploma (minimum two years duration) in Ecology & Environment / Environmental Science/Life Science/Zoology/Botany. A combination of several specializations and/or additional trainings would be an asset. At least Minimum 3 years of professional experience in the field of Environment Management and related activities.. Computer Skills & Language: The DEC must have proven experience of using Internet based applications, using and working with advanced word processing/spreadsheet including MS Word, MS Excel and MS Power Point and other related applications. Language: Fluency in English & Hindi. Fluency in the local language will be an added advantage. Age: Candidate should not be more than 45 years as on 1st July 2022.	Rs 4.20	26th, July, 2022

Other General conditions for interview:

- The original certificates/documents will be returned after corroboration with the self-attested copies to be brought by the candidates. If at any stage, it is found that information furnished in the application or supporting documents is misleading/misrepresented/incomplete/false, candidature shall be liable for cancellation. In case of exceptionally talented candidates, SPD may relax the age limit of all the mentioned positions. **Application received through email shall not be entertained and rejected.**
- The SPD, ARIAS Society reserves the right to -
 - In case of overwhelming response, to hold written examination of the candidates selected for the interview, and in that case, the candidates securing more than **60% marks** in the written test shall only be interviewed.
 - Cancel this advertisement and/or the selection process, in parts or fully, without assigning any reason and without thereby causing any liability to anyone.
 - Increase or decrease the number of positions mentioned above.
 - Recruit the selected incumbents in a staggered manner.
- No TA/DA shall be admissible for attending the Walk-in-interview.
- The maximum Cost to Project (CTP) for all the above positions, within the above indicative range, will be fixed based on (i) around 30% hike on the last drawn Remuneration of the selected applicants and (ii) performance in the interview.
- Candidates who were earlier being interviewed for the above mentioned positions within the period of last one **(1) year** from the date of advertisement need not apply.
- In case, sufficient candidates with requisite experience in the field cited above are not available, the Interview Panel may allow candidates having lesser years of experience to appear before the Interview Panel; However, if selected they will be offered a lower CTP.
- Mere allowing a candidate to appear before the Interview Panel shall not necessarily mean that the candidate is qualified and eligible for the position. The candidate's acceptance shall be solely based on the qualifications, experience, performance in the interview, etc. as assessed by the Interview Panel.
- Interested and eligible Candidates (from India) having the essential qualification and experience may directly Walk-In for Interview on **the above mentioned dates** at the office of the ARIAS Society, Agriculture Complex, Khanapara,

G.S. Road, Guwahati-781022. *Candidates arriving upto 12 Noon on the date of Walk-in-Interview may be considered/entertained for the selection process only at the discretion of SPD, ARIAS Society.*

9. ARIAS Society is an equal opportunity employer. Women and persons with disability are especially encouraged to apply.

**Sd/-
State Project Director, ARIAS
Society**

